



EQUIPMENT PACKING CHECK SHEET

Please carefully complete this form, and ensure you place a copy in your package. You will also find an address label addressed to H. Lehmann Ltd, please detach this and use it for the outside of your package.

Customer Details

Full Name:-

Telephone Number:-

Email Address:-

Return Shipping Address:-

Fault Description. The more information provided here, the quicker our technician can carry out the necessary work to your equipment:-

If you already contacted a member of our team, and have been given an estimate to complete your repair, please enter their name and the estimated value below:-



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PACKING INSTRUCTIONS:- We Recommend to always use suitable packing materials. Before securely sealing the equipment in a suitably sized box, ready for transit.

LOSS OR DAMAGE INSURANCE:- Always ensure that the equipment is fully insured against loss or damage whilst in transit.

OTHER ITEMS:- Only send what you consider relevant to your equipment's problem. For example, there is no need to send accessories such as Straps, Battery Chargers, etc.

GUARANTEE REPAIRS:- If your equipment is still under the manufacturers guarantee period, you will need to enclose your proof of purchase. Failure to do so, may result in an un-required estimate, that will slow down our service to you.

Please cut along the lines and attach to the outside of your package

H Lehmann Ltd
247 - 249 London Road
Stoke on Trent
Staffs
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